

**CONFIRMED MINUTES OF MEETING 19/2 OF
ACADEMIC BOARD – 29 MAY 2019**

Meeting 19/2 of the Academic Board of the University of Technology Sydney held at 9am on Wednesday 29 May 2019 in the Aerial Function Centre, Level 7, Building 10, Broadway.

PRESENT: Professor Joanne Gray (Chair), Professor Shirley Alexander, Associate Professor Adel Al-Jumaily, Professor James Ball, Associate Professor Alison Beavis, Mr Priyanshu Bhardwaj, Dr Martin Bliemel, Ms Monique Boys, Professor Attila Brungs, Professor Ian Burnett, Professor Suzanne Chambers AO, Professor Thomas Clarke, Dr Deborah Cotton, Associate Professor Mary Coupland, Professor Alan Davison, Professor Maryanne Dever, Professor Chris Earley, Ms Rabiya Fathima, Mr William Feuerman, Samara Garrett-Rickman (alternate student member for Science), Associate Professor Beth Goldblatt, Mr Michael Gonzalez, Associate Professor James Goodman, Ms Sophie Aroha Hawkins, Professor Lesley Hitchens, Professor Dianne Jolley, Associate Professor David Leary, Dr Helen Lu, Mr Lachlan MacLeod, Professor Kate McGrath, Ms Jan McLean, Dr Peter McLean, Professor Louise McWhinnie, Associate Professor Peter Meier, Professor Elizabeth Mossop, Ms ChiChi Nwosu, Professor Andrew Parfitt, Mr Gautam Pingali, Professor Christopher Poulton, Ms Jenna Price, Professor Peter Scott, Ms Lynn Sinclair, Mr Robert Stephenson, Mr Iain Watt, Professor Stuart White Professor Glenn Wightwick, Ms Jacqui Wise and Dr Stephen Woodcock.

Mr Bill Paterson (University Secretary), and Ms Lucille Paterson (Executive Officer).

IN ATTENDANCE: Professor Fiona Brooks (Assistant Deputy Vice-Chancellor (Research: Development)), Ms Anne-Lise Daniel (University Academic Programs Office – for items 4.), Associate Professor Rob Jarman (for item 4.1), Ms Angeli Lee (Governance Support Unit), Professor Jo McKenzie (for item 4.1), Catherine Livingstone (UTS Chancellor)

APOLOGIES: Associate Professor Tracey Booth, Professor Sara Denize, Professor David Eager, Dr Rick Flowers, Mr Adrian Lal, Professor Lori Lockyer, Professor Michael McDaniel and Mr Mehmet Musa.

ABSENT: None.

1 PROCEDURAL MATTERS**1.1 WELCOME/APOLOGIES****RESOLVED AB/19-2/25 – Welcome/Apologies**

Academic Board resolved to note the apologies received from members as noted above and agree that these members be excused for their absence.

Note for the record

The Chair opened the meeting with an Acknowledgment of Country and of the Traditional Owners.

The Chair noted that it was Reconciliation Week and reflected on its theme, 'grounded in truth walk together with courage'.

The Chair welcomed all members to the meeting.

The apologies as listed above were received and leave of absence from the meeting granted.

The Chair welcomed Ms Catherine Livingstone AO (Chancellor) and requested the Chancellor to address the members.

The Chancellor thanked the Chair and members for providing her the opportunity to attend the meeting. The Chancellor emphasised the crucial role that Academic Board plays as an advisor to Council on all academic matters.

Council's primary focus over the past 12 months has been the development of the UTS 2027 strategy. The Chancellor remarked on the quality of the strategy, which integrates top down guidance with input from the UTS community and its stakeholders, gathered through a deep and broad consultation process.

Council is now concentrating on the implementation of the strategy including monitoring operational and strategic risks.

The UTS 2027 positions the University to respond to an accelerating rate of change in technology and the nature of work so that its graduates possess the skills required to operate in evolving work environments. In doing so, UTS aspires to provide its graduates with a globally relevant education and instil an understanding of social impact and capacity to lead the responsible use of technology.

Consideration of all these elements as part of course design will ensure that our courses embody the aspiration of our strategy.

The Board discussed changing workforce skills needs, noting the importance of digital literacy and understanding the ethical and social implications of digital technologies, in particular data ethics.

1.2 MINUTES

Confirmation of the minutes of meeting 19/1 held Wednesday 27 March 2019

RESOLVED AB/19-2/26

Academic Board resolved to confirm the minutes of meeting 19/1 of Academic Board held on Wednesday 27 March 2019, as detailed in Document 1.2, as a true record.

1.3 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

1.4 RECEIPT OF TABLED PAPERS

There were no tabled papers.

1.5 STARRING OF ITEMS FOR DISCUSSION

RESOLVED AB/19-2/27 – Starring of items

Academic Board resolved to:

- .1 pre-star items 2.1, 2.2, 3.1, 3.2, 3.3, 3.4 and 4.1; and
- .2 adopt the remaining unstarred items as approved.

Note for the record

The following items have been pre-starred: items 2.1, 2.2, 3.1, 3.2, 3.3, 3.4 and 4.1. Item 4.2 was starred.

Members were invited to star further items for discussion. No further items were starred.

2 REPORTS FROM THE CHAIR/DEPUTY CHAIR AND VICE-CHANCELLOR

***2.1 REPORT FROM THE CHAIR/DEPUTY CHAIR**

RESOLVED AB/19-2/28 – Report from the Chair/Deputy Chair

Academic Board to:

- .1 receive and note the report as detailed in Document 2.1 – *Report from the Chair/Deputy Chair* and its attachments;
- .2 note the executive action taken by the Chair of Academic Board on 20 March 2019 to approve the grading of awards for graduands in March 2019 as listed in the following schedules presented by the faculties:
 - Schedule 1 – Faculty of Arts & Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law
 - Schedule 7 – Faculty of Science
 - Schedule 8 – Faculty of Transdisciplinary Innovation
 - Schedule 9 – Graduate School of Health
 - Schedule 10 – Graduate Research School
- .1 that graduands in their respective courses of the eight faculties, Graduate School of Health and the Graduate Research School indicated in recommendation .4 above, as listed in Schedules 1-10 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and
- .2 that graduands, as designated, be awarded the University Medals.
- .3 note the executive action taken by the Chair of Academic Board on 15 May 2019 to approve the grading of awards for graduands in June 2019 as listed in the following schedules presented by the faculties:
 - Schedule 1 – Faculty of Arts & Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law
 - Schedule 7 – Faculty of Science
 - Schedule 8 – Graduate Research School
 - Schedule 9 – Faculty of Transdisciplinary Innovation
- .3 that graduands in their respective courses of the eight faculties, and the Graduate Research School indicated in recommendation .3 above, as listed in Schedules 1-9 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and

- .4 that graduands, as designated, be awarded the University Medals.
- .4 note the executive action taken by the Chair of Academic Board on 4 April 2019 and 2 May 2019 to make an appointments to Courses Accreditation Committee and Teaching and Learning Committee;
- .5 note the Academic Board Actions List as detailed in **Attachment 2** of Document 2.1; and
- .6 note the 2019 Forward Plan as detailed in **Attachment 3** of Document 2.1.

Note for the record

The Chair thanked Dr Rick Flowers, Professor Sara Denize, Professor Lori Lockyer and Associate Professor Alison Beavis for representing Academic Board at Autumn 2019 graduation ceremonies.

The Chair commented on the significance of graduation ceremonies for graduates and their family and friends and commended Ms Jacqui Wise, Director, Student Administration Unit (SAU) and her team for their work on the ceremonies. The Chair also noted that the occasional speakers at the ceremonies were exceptional and imparted important messages that reflected UTS values.

The Chair thanked members for providing feedback on the Academic Promotions Policy at the previous meeting. Members' feedback has been incorporated into the final version of the policy.

***2.2 REPORT FROM THE VICE-CHANCELLOR**

RESOLVED AB/19-2/29 – Report from the Vice-Chancellor

Academic Board resolved to receive and note the report as detailed in Document 2.2 – *Report from the Vice-Chancellor*.

Note for the record

The Vice-Chancellor spoke to his report, highlighting the following:

- *Appointments*: congratulations to Professor Alan Davison on his appointment as Dean, Faculty of Arts and Social Sciences, and Professor Dianne Jolley on her appointment as a Science and Technology Australia 2019 Mentor.
- *Australian Research Council Linkage Grant*: Associate Professor Thalia Anthony, Professor Elena Marchetti and Professor Larissa Behrendt

have received a grant for their research project “Indigenous Justice Reports: a new narratives and practice in sentencing”.

- *Quality Indicators for Learning and Teaching (QILT) survey results:* there has been significant improvement in UTS’ QILT results thanks to the work of members of Academic Board, faculties and schools in identifying and addressing the root causes of a decline in the University’s 2017 QILT results.
- *University Freedom of Speech Review:* while the review found no evidence of a freedom of speech crisis on Australian university campuses, it is important for UTS to consider this issue and contribute to national debate.

The Vice-Chancellor noted the following developments since his report was submitted:

- *Federal election results:* the re-election of the Liberal National Party Coalition presents opportunities to engage positively with the Government around higher education issues. The Hon. Den Tehan MP and the Hon. Karen Andrews MP retain the Education, and Industry, Science and Technology portfolios respectively. This stability provides a firm base for sophisticated discussion around the complex issues that affect these policy areas.
- *CWTS Leiden Ranking 2019:* For a second year UTS leads in Australia for having a high proportion of research in scientific fields cited among the world’s top 10 per cent in the 2019 CWTS Leiden Ranking of world universities. This result is a testament to the consistent growth in the quality of research at UTS.
- *Corporate Services Division leadership:* transitional arrangements for the period prior to and after Anne Dwyer, Deputy Vice-Chancellor (DVC) (Corporate Services)’s departure from UTS in September are in place.

The Board discussed UTS’ submission to the Federal Government’s performance-based funding for the Commonwealth Grant Scheme discussion paper. The Vice-Chancellor explained that the discussion paper’s proposed models do not adequately take into consideration individual university characteristics and the environments in which they operate.

The Board discussed proposed legislation to make it an offence to provide or advertise academic cheating services in higher education. Academic Integrity Working Group activities and collaboration with other universities to address the issue of contract cheating were noted.

3 PRIORITY ISSUES

***3.1 UTS 2017 Strategy**

RESOLVED AB/19-2/30 – UTS 2027 Strategy

Academic Board resolved to receive and note the presentation on *UTS 2027 Strategy*.

Note for the record

Professor Andrew Parfitt, Provost presented on the UTS 2027 Strategy roadmaps, which will guide the implementation of each strategic initiative. The Provost outlined the roadmaps' purpose, principles, status, and next steps to finalise the roadmaps, as well as going over an example draft roadmap.

***3.2 Higher Education Standards Framework 2015 Update**

RESOLVED AB/19-2/31 – Higher Education Standards Framework 2015 Update

Academic Board resolved to receive and note the report as detailed in Document 3.2 – *Higher Education Standards Framework 2015*.

Note for the record

The Provost explained that the University was required to submit a regular report to the Tertiary Education Quality and Standards Agency (TEQSA) about how it meets the expectations outlined in the Higher Education Standards (HES) Framework (2015). The Provost highlighted the University's activities aimed at preventing sexual assault and harassment and responding to victims appropriately and in a timely manner, a current focus area for TEQSA under the wellbeing and safety standard.

It was remarked that TEQSA's recent decision to extend UTS' registration was a measure of the agency's confidence in the University's systems and capacity to meet HES Framework (2015) expectations.

***3.3 UTS Corporate Plan 2018 Year-End Report**

RESOLVED AB/19-2/32 – UTS Corporate Plan 2018 Year-End Report

Academic Board resolved to receive and note the report as detailed in Document 3.3 - *UTS Corporate Plan 2018 Year-End Report* and its attachment.

Note for the record

The Provost noted that the Corporate Plan 2018 Year-End Report related to the University's previous Strategic Plan 2009-2018, and that the next year-end report would address UTS 2027 priorities.

The University's performance in 2018 was strong. It was noted that levels of student satisfaction had return to previous levels, following a dip in satisfaction

in 2017.

The University's performance in 2018 represents the culmination of the previous strategic plan, the results of which include significant improvement in research performance and strong graduate employability outcomes, underpinned by learning.futures and high quality infrastructure and facilities.

The Board discussed the University's performance in relation to donations and gifts and the new philanthropy strategy.

Initiatives to increase low socioeconomic status student participation were noted.

***3.4 Teaching and Learning Committee Presentation**

RESOLVED AB/19-2/33 – Teaching and Learning Committee Presentation

Academic Board resolved to receive and note verbal report on *Teaching and Learning Committee Presentation*.

Note for the record

Professor Shirley Alexander, Deputy Vice-Chancellor (DVC) (Education and Students) summarised the Teaching and Learning Committee's (TLC) working groups before focussing on recent initiatives to ensure that all students possess the level of English language proficiency required to succeed in their discipline of study. Following the DVC (Education and Students) presentation, Associate Professor Rob Jarman, Chair, Large Collaborative Classes Working Group presented on presented on Large Collaborative Classes.

TLC Working Groups

- *Course Assessment Policy Implementation Working Group*: provisional findings are that the implementation of the policy has been successful; however, there are some opportunities for improvement, which the group will address in its final recommendations.
- *Grade Point Average Working Group*: a new model for calculating grade point average (GPA) is being modelled to ensure that GPA appropriately reflects students' academic performance.
- *Academic Integrity Working Group*: it was noted that the group's activities had been discussed under item 2.2.
- *Course Performance Report Working Group*: new measures are being developed to better reflect learning.futures models in the Course Performance Report.

English Language Project

DVC (Education and Students) presented key elements of the University's new English language strategy to identify and support students that do not possess the English language proficiency required for university learning and assessment.

From 2019 onwards, all incoming students are required to undertake an Online Post-Enrolment Language Assessment (OPELA) of their English language proficiency. Students are divided into three bands based on their OPELA score, with students in the lowest band referred to compulsory English language development tutorials.

In addition to OPELA, each course will include a subject in which students are assessed on their English language competence in the context of their discipline of study. If students do not pass this assessment, they will be strongly advised to undertake Higher Education Presentation and Learning Support (HELPS) tutorials and other activities to improve their English language proficiency.

For students that still require additional support after participating in HELPS programs, there will be a subject delivered by the Faculty of Arts and Social Sciences available to all students aimed at strengthening English language proficiency.

The Board noted that feedback on the compulsory tutorials was positive and that there was a wide range of HELPS activities available to students to develop their English language competence.

It was clarified that academics teaching subjects embedded within courses that assess English language competence would not be expected to teach English language skills as part of these subjects. Compulsory tutorials will be delivered by teachers that have English language teaching qualifications as well as training in the relevant discipline.

DVC (Education and Students) informed members that 'improving students' English language capability' is the topic for the next teaching and learning Town Hall.

Large Collaborative Classes

Associate Professor Rob Jarman presented on Large Collaborative Classes, noting that the project aimed to prepare for new student learning experiences in the collaborative classrooms in UTS Central, which open in 2020. The presentation covered the following topics:

- positive student response to interactive classes;
- features of new teaching and learning spaces in UTS Central;
- examples of learning activities undertaken in large collaborative classes;

- resourcing requirements; and
- draft recommendations.

Associate Professor Jarman requested members to provide feedback on large collaborative classes via email.

4 COMMITTEE BUSINESS

***4.1 Courses Accreditation Committee Report**

RESOLVED AB/19-2/34 – Courses Accreditation Committee Report

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 4.1 – *Courses Accreditation Committee Report* and its attachments;

New Courses

- .2 approve the accreditation of the following new courses as detailed, from Autumn session 2020 until end of academic year 2024 for .2.1-.2.6:

Faculty of Engineering and Information Technology

- .2.1 C10395 Bachelor of Information Systems
(file: UR18/241) [1263]
- .2.2 C10278 Bachelor of Information Systems Bachelor of Business
(file: UR18/241) [1319]
- .2.3 C09123 Bachelor of Engineering (Honours) Bachelor of Arts in International Studies
C09124 Bachelor of Engineering (Honours) Bachelor of Arts in International Studies Diploma in Professional Engineering Practice
(file: UR16/1199) [1352]

Graduate School of Health

- .2.4 C11294 Graduate Certificate in Advanced Practice (General Practice Pharmacist)
(file: UR11/524) [1306]

Faculty of Health

- .2.5 C04362 Master of High Performance Sport
C07130 Graduate Diploma in High Performance Sport (Exit only)
C11267 Graduate Certificate in High Performance Sport (Exit Only)

(file: UR16/1420) [1142]

Faculty of Transdisciplinary Innovation

- .2.6 C04403 Master of Creative Intelligence and Strategic Innovation
C06135 Graduate Diploma in Creative Intelligence and Strategic Innovation
C11297 Graduate Certificate in Creative Intelligence and Strategic Innovation

(file: UR19/687) [1322]

Extension of Accreditation

- .3 approve the extension of accreditation of the following courses as detailed:

UTS Business School

- .3.1 C09081 Bachelor of Management (Honours)
C04282 Master of Finance [Offered with the Sydney Institute for Language and Culture, Shanghai, China]
C11243 Graduate Certificate in Finance [Offered with the Sydney Institute for Language and Culture, Shanghai, China]

until 31 December 2020.

(files: UR04/138; UR14/906)

Faculty of Design, Architecture and Building

- .3.2 C10265 Bachelor of Design in Photography
C10266 Bachelor of Design in Photography Bachelor of Arts in International Studies
C09052 Bachelor of Design (Honours) in Photography

until 31 December 2020.

(file: UR08/778)

Phasing out and discontinuation

- .4 approve that the following courses be set to phasing out from Autumn session 2020 and discontinued once all currently enrolled students have completed:

Faculty of Engineering and Information Technology

- .4.1 C09068 Bachelor of Engineering (Honours) Bachelor of Arts in International Studies
C09069 Bachelor of Engineering (Honours) Bachelor of Arts in International Studies Diploma in Professional Engineering Practice

(file: UR16/1199) [1352]

Other Matters

Foundation Studies Program Recognition – Saudi Aramco College Preparatory Program

- .5 note that the following new foundation studies program has been approved as a basis for admission into UTS undergraduate degrees:
- Saudi Aramco College Preparatory Program

from Autumn 2020.

(file: UR19/778) [1280]

Register of Admissions Selection Criteria: Changes for 2020 Admissions

- .6 note that the changes to the Register of Admissions Selection Criteria for 2020 admissions for undergraduate and postgraduate courses have been approved as detailed online at:

Undergraduate:

<http://www.gsu.uts.edu.au/academicboard/committees/restricted/cacproposals/ab192-ug-coursework-selection-changes-2020.pdf>

Postgraduate:

<http://www.gsu.uts.edu.au/academicboard/committees/restricted/cacproposals/ab192-pg-coursework-selection-changes-2020.pdf>

Course matters requiring consideration by Academic Board in 2019

- .7 note the course matters flagged as requiring consideration by Academic Board in 2019, as detailed in **Attachment 6**.

Note for the record

The Chair asked members whether there were any questions about the Courses Accreditation Committee Report. There were no questions.

***4.2 Executive Committee of Academic Board Report**

RESOLVED AB/19-2/35 – Executive Committee of Academic Board Report

Academic Board resolved to receive and note the report as detailed in Document 4.2 – *Executive Committee of Academic Board Report*.

Note for the record

The Chair noted positive feedback on the Academic Board Induction session held in March.

The Chair advised members that Academic Board committees and faculty boards would be asked to provide input on academic risks as part of the Review of Strategic Risk Assessment for Academic Board later in the year.

4.3 Graduate Research School Board Report

RESOLVED AB/19-2/36

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 4.3 – *Graduate Research School Board Report* and its attachments;
- .2 recommend that Council approve the amendments to UTS Student Rules Section 11 as detailed in **Part A** of **Attachment 1** of Document 4.3;
- .3 recommend that Council approve that any consequential changes to UTS governance instruments will be made and promulgated by the Director, Governance Support Unit; and
- .4 approve that a Doctor of Philosophy C02024 Thesis in Nursing 92984 be conferred posthumously to Student ID 11321003, pursuant to the recommendation of the Graduate Research School Board, and in accordance with Rule 13.2.2 (4).

4.4 Research Committee Report

No report.

4.5 Teaching and Learning Committee Report

RESOLVED AB/19-2/37

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 4.5 – Teaching and Learning Committee Report and its attachments; and
- .2 recommend Council to approve the proposed changes to the UTS Student Rules as detailed in **Attachment 1** of Document 4.5.

5 FACULTY/BOARD MATTERS

5.1 Faculty Board in Science – Request for credit recognition in excess of defined limit

RESOLVED AB/19-2/38

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 5.1 – Faculty Board in Science – Request for credit recognition in excess of defined limit; and
- .2 approve Student ID 11632647 being granted a total of 56 credit points of credit recognition towards the 72 credit points required (approximately 78 percent) to complete the Master of Quantitative Finance (C04373) as recommended by the Faculty Board in Science.

5.2 Faculty of Arts and Social Science – Request for credit recognition in excess of defined limit

RESOLVED AB/19-2/39

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 5.2 – *Faculty Board in Arts and Social Sciences – Request for credit recognition in excess of defined limit*; and
- .2 approve Student ID 88585500 being granted a total of 66 credit points of credit recognition towards the 96 credit points required (approximately 68.75 per cent) to complete C04255 Master of Teaching in Secondary Education as recommended by the Faculty Board in Arts and Social Sciences.

6 PRESENTATIONS

No presentations.

7 GENERAL BUSINESS***7.1 Late conferrals and corrections to awards****RESOLVED AB/19-2/40**

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 7.1 – *Report on Late Conferrals, Corrections to Awards and Rescission of Awards – Autumn Session 2019* in accordance with Delegations 4.10.3, 4.10.4 and 4.10.8; and
- .2 recommend Council to note the Report on Late Conferrals, Corrections to Awards and Rescission of Awards – Autumn Session 2019.

8 OTHER BUSINESS

There was no other business.

CLOSURE

The Chair thanked all members for their attendance and participation.

The Chair closed the meeting at 10:50am.

SIGNED AS A TRUE RECORD

CHAIR

DATE