

APPROVED RULE CHANGES

Consequential amendments are required to the Student Rules in relation to the new research, graduate research and coursework assessment policies. In addition to the changes to the Student Rules, administrative changes to the General Rules are required to ensure they are consistent with the editorial style applied to the UTS Rules.

The amendments were approved on 12 December 2017 by the Director, Governance Support Unit under Standing Delegation of Authority 3.17, which states:

That the Director, Governance Support Unit has authority to approve administrative changes being made to UTS Governance instruments including Rules, Delegations, Policies, Directives and similar documents.

THE APPROVED AMENDMENTS TO THE UTS RULES ARE PROVIDED BELOW:

[new text **bold underlined**, text to be deleted in ~~**bold and strikethrough**~~]

Student Rules

8.1 Assessment requirements

8.1.1 Subject to these Rules, assessment of coursework subjects will be undertaken in accordance with policies and procedures set out in the ~~**Policy and Procedures for the Assessment of Coursework Subjects**~~ **Coursework Assessments Policy and Procedures** approved by Academic Board from time to time.

8.4 Subject assessment results

8.4.2 Final subject assessment results will be provided to students in the form specified in the subject outline and in accordance with the table of results and grades ~~as approved by Academic Board~~ (refer ~~**Schedule 2**~~ **Coursework Assessments Policy**).

11.20 Examination of thesis

11.20.5 Should examiners or any other parties to the examination process question whether the work is that of the student, the Dean, Graduate Research School, in consultation with the Responsible Academic Officer, will consider the matter and take action in accordance with the ~~**Responsible Conduct of Research Policy**~~ **Research Ethics and Integrity Policy**, the ~~**Code of Practice for Supervisors and Research Degree Students**~~ **Graduate Research and Supervision Policy** and Section 16 (Student misconduct and appeals).

General Rules

G3 — Rules relating to Academic Board, Faculty Boards and Elections

Part 1 – Academic Board

Division 1 — Constitution of the Academic Board

(4) The Chair of Academic Board may, with the consent of the runner-up in the most recent election for the relevant student category, appoint that runner-up to be the alternate member for the relevant student category. In the event that the runner-up does not consent to be the alternate member, the other candidates in the election for the relevant student category will be offered the position in the order of their ranking in the election as determined in accordance with Rule G3-37. If the candidates in the election are exhausted and the vacancy remains unfilled, the Chair of Academic Board will, after appropriate consultation, appoint another student to act as an alternate member. The alternate member, who is appointed for the same term of office as the elected member, has speaking and voting rights at those meetings of Academic Board which the alternate member attends in place of the elected member.

Casual vacancy in office of elected member of Board

4. (2) In the event that a casual vacancy in the office of an elected member of the Board occurs then:

(a) if the remainder of the term of office of the elected member is less than 12 months, the Chair of the Board may, as soon as practicable after the vacancy occurs, with the consent of the runner-up in the most recent election for that office, appoint that runner-up to hold that office for the remainder of the term of office. In the event that the runner-up does not consent to fill the vacancy, the other candidates in the most recent election for that office will be offered the vacant position in the order of their ranking in the election as determined in accordance with Rule G3-37. If the candidates in the election are exhausted and the vacancy remains unfilled, the Chair of Academic Board will, after appropriate consultation, appoint a person qualified to hold that office under Rule G3-1(3) for the remainder of the term of office;

Leave of absence of elected member of Board

5. Where an elected academic staff member of the Board:

(a) is on extended leave for a period up to 12 months; or

(b) is formally acting in a position which carries ex officio membership of the Board for a period of up to 12 months.

The Chair, with the consent of the runner-up in the most recent election for that office, may appoint the runner-up to hold that office for the period of the elected member's leave of absence.

Division 2 — Presiding member (Chair) and deputy presiding member

6(2)(b) the persons who have held a position on the Board, for at least 12 months, in the **5 five** years prior to the date of commencement of the presiding member's term of office.

Division 4 — Relationship between Academic Board and Council

Reference to Council of certain matters by Academic Board

15. If Academic Board does not approve without amendment any recommendation of a Faculty Board or Academic Board **C**committee, Academic Board is, if so required by the Faculty Board or Academic Board **C**committee, to transmit the recommendation to Council together with any observations Academic Board thinks fit.

Division 5 — Academic Board committees

Committees

18. Rules G3-2(1), G3-3, G3-4, G3-5 and G3-10 also apply to Academic Board **C**committees. When applying these Rules to Academic Board **C**committees:

- (a) all references to the Academic Board shall be read as Academic Board **C**committees;
- (b) relevant faculty shall be read as faculties; and
- (c) a reference to Rule G3-1(3) shall be read as the relevant Academic Board **C**committee composition.

Chair of Academic Board **Ccommittee**

19. The elected Chairs of Academic Board **C**committees will be elected by and from the Academic Board members,

- (a) as soon as practicable after the membership of the reconstituted Academic Board is confirmed following an election; or
- (b) whenever a vacancy in the office of an Academic Board **C**committee Chair occurs, unless less than six months of the term of office remains.

Term of office of Chair of Academic Board **Ccommittee**

20. (1) The elected Chair of an Academic Board **C**committee, unless he or she resigns as the Chair or ceases to be a member of Academic Board, holds office for a period of two years from the prescribed date of commencement of the term and on such conditions as may be determined by Academic Board.

(2) An elected sitting Chair of an Academic Board committee is ineligible to be renominated if completion of the designated term would result in the member serving more than five consecutive years as Chair of that committee.

Part 3 — Elections

22. Definitions

close of nominations, in relation to an election, means the date and time by which nominations must be received by the Returning Officer for the election (as specified in a notice under Rule G3-25-(2)-(d)).

close of the ballot, in relation to an election, means the date and time for the close of the ballot specified by the Returning Officer for the election in a notice under Rule G3-25-(2)-(f).

runner-up in an election means the person who, in the vote counting process at the election, was the last remaining candidate for election (aside from the person who was declared elected) eligible to fill the casual vacancy. With reference to **clause** 15(1)(a) of the UTS By-law, Council may choose to fill a casual vacancy by any means, including going to the “runner-up”.

Conduct of elections

23. (3) The Returning Officer's decision is, subject to the **UTS** Act, By-law and these Rules, final on all matters affecting the eligibility of candidates, the expected standards of behaviour during elections and election campaigns, the conduct and results of an election, the validity of an election and such other matters as may from time to time affect the conduct of elections.

Rolls

24. (1) The Returning Officer is to keep:

...

(c) for the purpose of elections of professional staff members for bodies other than Council — a Roll of Professional **s**Staff containing the names and last known email addresses (or, if no email address is known in a particular case, last known address) of those persons who are classified as continuing or fixed-term members of the professional staff of the University;

...

(h) rolls in accordance with the requirements of categories of membership, other than the categories outlined in Rule G3-24-(1)-(a)—(g), as specified by the constitution or terms of reference of a Board or Committee.

(2) Students, **U**ndergraduate **S**tudents, **P**ostgraduate **S**tudents and **P**ostgraduate **R**esearch **S**tudents, who are also members of academic or professional staff of the University, whose category of employment is either continuing or fixed-term, are not entitled to have their name entered on the Roll of Students, Roll of Undergraduate Students, Roll of Postgraduate Students or the Roll of Postgraduate Research Students.

Form of ballot

29. (1) A ballot must be a secret ballot using the quota preferential system. Ballots may be conducted by attendance at a polling booth or by way of an electronic voting system that has been approved for use by the Returning Officer in accordance with Rule G3-31. Subject to the **UTS** Act, the By-law and these Rules, the Returning Officer shall determine which method or methods shall be used for any particular ballot.