

APPROVED RULE CHANGE

On 14 November 2022 the Director, Governance Support Unit approved under Delegation 3.14.1 administrative amendments to section G3 in the UTS General Rules to clarify the specific election from which runners-up can be selected to fill vacancies that arise.

[In accordance with Delegation 3.14.1, the Director, Governance Support Unit has authority to approve managerial and operational changes to Rules, Delegations, Policies, and similar instruments, where such changes do not change the prescribed approval authorities, or general intent.]

In November 2022 the Deputy Director, Governance Support Unit approved under Delegation 3.14.2 administrative amendments to Schedule G1 and Schedule G2 in the UTS General Rules to reflect the position title of the new Executive Director, People and Culture, the changed position title of the General Counsel and Executive Director, Risk and Compliance and the disestablishment of the position of Director, Risk.

[In accordance with Delegation 3.14.2, the Deputy Director, GSU has the authority to approve administrative amendments to UTS Delegations, Rules, Policies, Directives or similar instruments.]

On 22 November 2022, pursuant to Council Resolution COU/18-4/78, the Vice-Chancellor approved amendments to Schedule G2 in the UTS General Rules, adding a further direct report position within the Information Technology Unit (ITU) and aligning that position's financial expenditure authority with that of the other senior members of ITU.

[In accordance with Council Resolution COU/18-4/78, the Vice-Chancellor has authority to approve amendments to staff positions in the financial bands 2-4 outlined in Schedule G2 - Strategic Delegations in the UTS General Rules.]

THE APPROVED AMENDMENTS TO THE UTS RULES ARE PROVIDED BELOW

[new text **bold underlined**, text to be deleted in ~~**bold and strikethrough**~~]

UTS General Rules

G3 — Rules relating to Academic Board, Faculty Boards and Elections

Part 1 — Academic Board

Division 1 — Constitution of the Academic Board

[...]

1. (4) The Chair of Academic Board may, with the consent of the runner-up in the ~~most recent~~ election for the relevant student category **and term**, appoint that runner-up to be the alternate member for the relevant student category. In the event that the runner-up does not consent to be the alternate member, the other candidates in the election for the relevant student category **and term**, will be offered the position in the order of their ranking in the election as determined in accordance with Rule G3-35. If the candidates in the election are exhausted and the vacancy remains unfilled, the Chair of Academic

Board will appoint another student to act as an alternate member on the recommendation of the Dean of the relevant faculty(s) (for Rule G3-1(3)(e)) or on the recommendation of the Dean, Graduate Research School (for Rule G3-1(3)(f)) or on the recommendation of the Pro Vice-Chancellor (Indigenous Leadership and Engagement) (for Rule G3-1(3)(g)).

[...]

Casual vacancy in office of elected member of Academic Board

...

4. (2) In the event that a casual vacancy in the office of an elected member of Academic Board occurs then (a) or (b) applies:

(a) if the remainder of the term of office of the elected member is less than 12 months, the Chair of Academic Board may, as soon as practicable after the vacancy occurs, with the consent of the runner-up in the **most recent** election for that office **and term**, appoint that runner-up to hold that office for the remainder of the term of office. In the event that the runner-up does not consent to fill the vacancy, the other candidates in the **most recent** election for that office **and term**, will be offered the vacant position in the order of their ranking in the election as determined in accordance with Rule G3-35. If the candidates in the election are exhausted and the vacancy remains unfilled, the Chair of Academic Board may appoint a person qualified to hold that office under Rule G3-1(3) for the remainder of the term of office on the recommendation of the appropriate officer, as outlined in Rule G3-3(3).

[...]

Leave of absence of elected member of Academic Board

5. Where an elected academic staff member (under Rule G3-1(3)(a) to (d)) of Academic Board:

(a) is on extended leave for a period between three and 12 months, and that would result in absence from three or more ordinary meetings; or

(b) is formally acting in a position which carries ex officio membership of Academic Board for a period of up to 12 months;

the Chair, with the consent of the runner-up in the **most recent** election for that office **and term**, may appoint the runner-up to hold that office for the period of the elected member's leave of absence. If the candidates in the election are exhausted and the vacancy remains unfilled, the vacancy will be filled as per G3-4(2)(a), for the period of the elected member's leave of absence.

[...]

Schedule G1 — Delegations Principles

[...]

9. To ensure administrative efficiency of UTS operations:

(a) a delegate under Delegation 1.2 may authorise an employee under that delegate's supervision to expend funds for and on behalf of, and in the name of, that delegate, which do not exceed thresholds of \$50,000, \$20,000, \$10,000 and \$5000 (these are identified as bands 5 to 8 respectively). Any authorisation may only be granted and exercised in accordance with guidelines issued from time to time by the Chief Financial

Officer, who must also maintain a register of authorisations. The principles relevant to the exercise of Council delegations apply equally to holders of authorisations to expend funds.

(b) where provision is made within section 2 of the Delegations Schedule, a delegate may authorise an employee under that delegate's supervision to perform functions for and on behalf of, and in the name of, that delegate, provided that the authorisation is approved by the **Executive** Director, People **and Culture**. Any authorisation may only be granted and exercised in accordance with guidelines issued from time to time by the **Executive** Director, People **and Culture**, who must also maintain a register of authorisations. The principles relevant to the exercise of Council delegations apply equally to holders of human resources authorisations.

[...]

Schedule G2 – Strategic Delegations

1.2 General expenditure

Council has approved the following general expenditure delegations. All expenditure is to be within approved budget, within area of responsibility and aligned to the delivery of the UTS Strategic Objectives.

Band	Delegate by position	Limit
Band 1	Vice-Chancellor	\$10,000,000
Band 2	Provost Deputy Vice-Chancellors Chief Operating Officer	\$2,000,000
Band 3	Vice-President, Advancement Pro Vice-Chancellor Assistant Deputy Vice-Chancellor Chief Data Officer Chief Financial Officer Chief Information Officer Chief Marketing and Communications Officer Deans Director, Australia-China Relations Institute Director, Institute for Public Policy and Governance Director, Institute for Sustainable Futures Director, Property Director, Research Office Executive Director, Lifetime Learner Experience Executive Director, People and Culture General Counsel and Executive Director, Risk and Compliance University Librarian University Secretary and Director, Governance Support Unit Director, Risk	\$750,000

<p>Band 4</p>	<p>Professional unit directors (not identified above) Director, Centre for Health Economics Research and Evaluation Director, Entrepreneurship Director, Internal Audit Director, Jumbunna Research Director, New Business Chief Information Security Officer Associate deans Deputy deans Faculty managers (or equivalent position) Deputy Chief Information Officer, Strategic Planning and Architecture Deputy Directors or Head of Department (International) Deputy Director, People Deputy University Secretary and Deputy Director, Governance Support Unit Head of Enterprise Architecture and IT Governance Head of IT, Digital Working Head of IT, Learning and Teaching <u>Head of IT, New Business, Enterprise and Community</u> Head of IT Operations Head of IT, Research Head, IT Change and Communications (ITU) Heads of school or equivalent (as titled for each faculty, school, or centre) Faculty Technical Resources Manager General Manager (Technical Services) (Faculty of Science) Manager, Audio Visual Services (Information Technology Division)</p>	<p>\$250,000</p>
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